

Overview

Serena Software promotes good corporate governance and ethics through oversight by its Board of Directors and applicable company policies, procedures and practices.

Corporate Governance












Serena's Board of Directors is committed to the exercise of its oversight responsibilities over the management and affairs of the company consistent with the highest principles of business ethics. The steps we have taken to fulfill this commitment include the following:




- The Board of Directors has adopted an [Audit Committee Charter](#) , [Compensation Committee Charter](#) and [Nominating Committee Charter](#), which clearly establish the committees' respective roles and responsibilities
- The Board of Directors has approved [Serena's Code of Conduct](#), which is applicable to all directors, officers and employees
- The Audit Committee has approved a [Financial Code of Ethics](#), which is applicable to Serena's CEO, CFO and other senior financial officers
- The Board of Directors and its Committees conduct at least four regular meetings each year
- The non-executive members of the Board of Directors and the Audit Committee meet regularly outside of the presence of management
- KPMG LLP, Serena's independent auditors, reports directly to the Audit Committee
- The Audit Committee has established a policy governing the engagement of Serena's independent auditors and pre-approval of permissible non-audit related services
- The Audit Committee monitors compliance with our global financial policies and practices, including financial reporting, internal controls and related party transactions
- The Disclosure Committee, which is comprised of senior management personnel, is responsible for evaluating Serena's disclosure controls and procedures on a quarterly basis and reviewing Serena's periodic reports filed with the Securities and Exchange Commission
- Serena's CEO and CFO certify as to the accuracy of Serena's periodic reports filed with the Securities and Exchange Commission
- An Office of Compliance, which is comprised of Serena's CEO, CFO, General Counsel and Vice President of Human Resources, has been established to oversee compliance with Serena's Code of Conduct
- Serena's Code of Conduct provides for the anonymous reporting of concerns related to accounting, internal control over financial reporting, auditing, financial reporting, fraud, corruption or Serena's Financial Code of Ethics

Committees of Board of Directors

Serena has established several Committees of its Board of Directors to promote good corporate governance. Each of these committees is comprised of non-executive members of the Board of Directors.

Committee Composition

	Audit Committee	Compensation Committee	Nominating Committee
Dave Roux *			
Jeremy Burton **			
Dale Crandall ***	 		
Elizabeth Hackenson ***			
John Joyce	 		
Hollie Moore			
Doug Troxel			

 Chairperson
  Member
  Financial Expert

* Chairman of the Board of Directors

** Chief Executive Officer

*** Independent Director

Audit Committee

The purpose of the Audit Committee is to assist the Board of Directors in fulfilling its oversight responsibilities relating to Serena's financial accounting, reporting and controls. The [Audit Committee Charter](#) requires the Audit Committee to:

- monitor the integrity of Serena's financial reporting process and systems of internal controls
- establish the direct accountability of Serena's independent auditors to the Audit Committee, including responsibility for the appointment, compensation and oversight of the performance of Serena's independent auditors
- oversee Serena's compliance with legal and regulatory requirements
- facilitate communication among Serena's independent auditors, senior financial management and the Board of Directors
- resolve any disagreements between management and the independent auditors regarding financial reporting

Compensation Committee

The purpose of the Compensation Committee is to assist the Board of Directors in fulfilling its oversight responsibilities relating to Serena's compensation policies and practices. The [Compensation Committee Charter](#) requires the Compensation Committee to:

- review Serena's compensation programs for executive officers and approve annual salary, incentive bonuses and other benefits for executive officers
- administer Serena's equity incentive plans
- approve stock option grants and other equity awards

Nominating Committee

The purpose of the Nominating Committee is to assist the Board of Directors in fulfilling its oversight responsibilities relating to corporate governance and identification of candidates for nomination to the Board of Directors. The [Nominating Committee Charter](#) requires the Nominating Committee to:

- review and oversee the identification, evaluation and recruitment of potential candidates to serve on Serena's Board of Directors and its Committees
- review developments in corporate governance requirements and practices
- recommend to the Board of Directors corporate governance policies and procedures

Code of Conduct

[Serena's Code of Conduct](#) contains Serena's standards of business conduct and ethics for all directors, officers and employees. Serena's Code of Conduct promotes honest and ethical conduct by our employees; full, fair, accurate and timely disclosure by Serena in its periodic reports filed with the Securities and Exchange Commission; and compliance with applicable laws.

Code of Ethics for Senior Financial Officers

Serena's [Financial Code of Ethics](#) for Senior Financial Officers contains specific standards of business and conduct applicable to Serena's CEO, CFO and other senior financial officers involved in our financial reporting processes.